

**Tidewater Chapter
Virginia Society of CPAs
Board Meeting Minutes
December 12, 2018**

Present at this Meeting: Nicole Wood-Sabo, Debra Acors, Randy Spurrier, Dan Cook, Angela Tumwa, Deneen Keegan, Angie Hetherington and Jennifer French –
Attended by phone: Ray Anderson, Marsha Hahn, Jackie Fox

The board meeting was called to order at 12:00 by Nicole Wood-Sabo President.

Reading and approval of the minutes-The minutes had been circulated via email and there were no proposed changes Debbie made the motion to approve and Dan seconded.

President's Report (Nicole):

- Future Board Meetings will be hosted by:
 - January 9, 2019 - BDO

Vice President's Report (Debbie):

- Holiday Social was fun and everyone liked it better since they got to sit down and eat all together which gave opportunity for socializing and networking. A lot of people did not show and there were 18 drink tickets left out of 60 which were given out to anyone who wanted an extra ticket. We discussed billing those who did not attend and decided that Jackie would send them an e-mail to let them know that there is a no-show charge unless there was an emergency.

Secretary's Report (Jennifer): No items to report

Treasurer's Report (Jackie):

- Jackie was unable to present financial information at the board meeting but will email the reports when they are updated.

Standing Committee Reports:

Website (Diane):

- No items to report.

Young CPA Committee Update (Jackie):

- Based on the scholarship deadline, we will try to schedule Student Night for the first week in February, to allow time for students to get back into classes and hear about the event. Jackie is contacting venues to find something in downtown Norfolk versus where we were in Virginia Beach last year.

CPE Committee Update:

- Chairs for 2018 CPE Days:
 - A&A Day –Angela
 - S.K. Day – Angie – Debbie will send Angie the speakers and contact info for those who wanted to speak at the 2018 S.K. Day but we did not have enough spaces.
 - Tax Day – Dan
 - Vendors for CPE Days – Angie Hetherington
 - NFP Day – Nicole and Jennifer – Co-chairs (Deneen said she did not want to coordinate again.)
Jennifer will coordinate the date with the VSCPA for their Professional Issues Update that afternoon. She will also reach out to Jane Garrett (JG) White as a potential speaker. JG spoke at Tax Day this past fall.
 - Vendors – Angie said she would do vendors again.

We should ask for potential speaker names at the bottom of the surveys for each CPE day.

Audit Committee Update (Ken):

- No update

Scholarship Update (Ray):

- Ray to summarize scholarship applications to make sure they meet the criteria. He will send the summary out for board review by December 17, 2018.

Other Items:

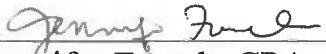
- Potential treasurer for 2019 – either Laura or Dan but Dan is more interested in starting as treasurer beginning in 2020.
- Dennis Ponton made an offer to our membership to buy his QBI spreadsheet at a \$25 discount, so the cost would be \$125 instead of \$150. We decided this would set a precedent for future speakers and opted to

not promote it. It was suggested that we have him notify VSCPA Connect with his QBI spreadsheet.

- Deneen said we need to have a 2019-2020 Proposed Budget for our next meeting.
 - We also spoke about VSCPA Chapter Leadership:
 - Roll out phases to be more involved
 - Working on getting events out to everyone
 - Linking chapter events to VSCPA member payment site

Nicole adjourned the meeting at 1:05 p.m.

Respectfully Submitted,



Jennifer French, CPA
Secretary, TCVSCPA